

**Gairloch High School Parent Council**  
**AGM**  
**Tuesday 7<sup>th</sup> September 2021**

**Minutes**

**Present:** Vanessa Quinn, Julie Brady, Debbie Dillon, Wim Chalmet, Emma Smith, Bob McKenzie, Lucy Cairney, Ian Davis, Fiona MacKenzie, Chris Hildrey, Stuart Smith, Katie Rae

**Apologies:** Gerry & Christine Baptist, Kate Macrae, Angela Rae, Lynne Frost, Luciana McLean

**AGM**

Prior to the start of the formal agenda Wim Chalmet took the opportunity to thank Vanessa Quinn, Julie Brady and Debbie Dillon for the hard work in support of the Parent Council over the years. All three will stand down from the Parent Council this year.

**1 Minutes from last year's AGM**

Approved as an accurate record of the meeting.

**2 Chairs Report**

The Parent Council only met a few times virtually last session and due to covid was only able to support the school and pupils with some funds. Fundraising and events were not possible.

The PC supported the school with buying masks (£260 - 50% funded with Gairloch Hotel providing the other 50%), Fleeces (11 fleeces provided to children needing this support) and a request was put in by the school for support to purchase parasols as shelter in bad weather. This was approved by the PC.  
Ice creams on last day of term.

As I no longer have a child at Gairloch High School, I will be stepping of the Parent Council and would like to thank everyone for their hard work and dedication over the last few years and very much hope that the Gairloch High School Parent Council will continue to make a difference to every child's learning experience at the school.

Below a few items, we as the 'old' PC had hoped to organize and be involved in:

Continue to work closely with the school to discuss school improvement and the management of Schools agenda plus:

- organise another Christmas fayre
- Organise an open day in the summer term – whole school fundraiser
- Take part in welcoming parents of P7 pupils and get parents involved
- set up regular dates where parents can opt in to help in gardening and landscaping of outdoor learning spaces,
- provide baking and refreshments at events
- attend Assemblies
- support yearbook for S6, organize an end of session event
- get involved in career events
- support school trips
- support DofE
- Fundraising
- celebrate achievements

### **3 Treasurers Report**

Another quiet year for the PC accounts with no income as we were unable to do any fundraising and very little expenditure. Balance at the AGM is £1553.69. With purchases of note being a contribution of £136 towards fleeces and £159 for the TV licence so the students could watch Scotland play. As I am stepping down from the role I would like to take this opportunity to say thank you to my fellow committee members and to say I have enjoyed being a part of the PC and supporting the school over the years, I shall continue to do so but in other ways. I will complete this year's accounts before I hand them over to the new treasurer and wish them well in their role. Accounts are attached.

### **4 Election of Office Bearers and Committee Members**

Significant discussion was held about the sustainability of the Parent Council moving forward and why parents were disengaging. As with everything else, COVID has had an impact. Remote meetings (or at least hybrid meetings) could be seen as an advantage for some parents. The Parent Council has missed the opportunity to meet with the upcoming P7 parents for the last 2 years . Perhaps a social event is needed, however, restrictions need to ease further before this could be organised.

There was a proposal for an EGM to pause and think about why parents are disengaging. An interim working group is needed around how to make the PC sustainable. With operational constraints around the constitution it is necessary to elect office bearers and those mentioned below were prepared to act in the short term to allow the PC to continue and move forward. So, the PC is in place nominally with the constitution in place but with a plan to hold an EGM working group. Chris Hildrey offered his support.

Chair person: Fiona MacKenzie – Proposed: Lucy Cairney/ Seconded: Chris Hildrey

Treasurer: Lucy Cairney – Proposed: Fiona MacKenzie/ Seconded: Ian Davis  
Secretary: Luciana McLean – Proposed: Fiona MacKenzie/ Seconded: Chris Hildrey

Committee Members were agreed as those attending the meeting plus those who had noted their apologies:

Adrian Telfer, Lucy Griffin, Angela Rae, Chris Hildrey, Bob MacKenzie, Ian Davis, Christine Baptist, Gerry Baptist, Stuart Smith, Kate MacRae, Lynn Frost

New committee members were requested to provide their email details to the school office so that they could be forwarded to the Secretary for inclusion in the contact list.

It was agreed that there was nothing to be signed off before 31 October 2021. The school management plan will be shared.

The exiting office bearers handed over to the main meeting at this point.